

**TO: ALL MEMBERS OF WEST SUFFOLK
COUNCIL**

Our reference agm2019may22
Your reference N/A
Contact Helen Hardinge
Direct Dial 01638 719363
Email helen.hardinge@westsuffolk.gov.uk

21 May 2019

Dear Councillor

ANNUAL COUNCIL - WEDNESDAY 22 MAY 2019

I am now able to enclose, for consideration at the Wednesday 22 May 2019 annual meeting of Council, the following reports that were unavailable when the agenda was printed:

Agenda No	Item
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| 6. | <u>Review of Political Balance and Appointment to Politically Balanced Bodies 2019/2020: Addendum (Pages 1 - 6)</u> |
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Report No: **AGM/WS/19/001 Addendum and Appendices A & B**

Yours sincerely

Helen Hardinge
Democratic Services Officer
HR, Legal and Democratic Services

Jennifer Eves • Assistant Director (Human Resources, Legal and Democratic Services)
Tel 01284 757015 • **Fax** 01284 757110
Email democratic.services@westsuffolk.gov.uk



West Suffolk
Council

West Suffolk House • Western Way • Bury St Edmunds • Suffolk • IP33 3YU
West Suffolk Council • College Heath Road • Mildenhall • Suffolk • IP28 7EY

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ADDENDUM:

Review of Political Balance and Appointment to Politically Balanced Bodies 2019/2020

Report No:	AGM/WS/19/001: ADDENDUM	
Report to and date/s:	Council	22 May 2019
Cabinet Member:	Leader of the Council <i>(Appointment of the Leader of the Council to be confirmed at Annual Council on 22 May 2019)</i>	
Lead officer:	Leah Mickleborough Service Manager, Democratic Services and Monitoring Officer Tel: 01284 757162 Email: leah.mickleborough@westsuffolk.gov.uk	

Decisions Plan: n/a

Wards impacted: All

Recommendations: It is recommended that:

- (1) **The Committees and Sub-Committees listed in Paragraph 1.8 of Report No: AGM/WS/19/001 operate for 2019/2020 in accordance with the number of seats and terms of reference, as contained in Appendix C of this report (previously attached), subject to the membership of the Standards Committee being increased to 7 members;**
- (2) **The Council agrees the political balance and allocation of seats on Committees as per Appendix A of this report (attached);**
- (3) **The Council agrees the political balance and allocation of substitutes on Committees as per Appendix B of this report (attached); and**
- (4) **The Council notes that based on the agreed allocations, Group Leaders have up to 14 days in which to notify the Monitoring Officer of their nominations to committee places, on which the Monitoring Officer will appoint Members to Committees.**

1. Background / Context

- 1.1 The Council agenda for 22 May includes an item for the appointment of Councillors to committees on a politically balanced basis.
- 1.2 It has now been confirmed that Councillors have divided into 4 groups; Conservative Group (36 members), Spectrum Group (12 members), Independent Group (11 members) and Labour Group (5 members).

2. Proposals

- 2.1 Initial calculations indicated that as a result of the division, there is no perfect answer as to how seats should be allocated to groups, and therefore at least one group would be left with fewer seats than it was entitled to.
- 2.2 To resolve the situation, it is recommended to increase the membership of the Standards Committee to 7 members. This leads to the allocation of seats as attached at Appendix A, and the allocation of substitutes as attached at Appendix B.

3. Consultation and engagement

- 3.1 The proposals within this report have been subject to consultation with leaders of the political groups.

4. Appendices

- 4.1 Appendix A: Allocation of seats on politically balanced committees
Appendix B: Allocation of substitutes on politically balanced committees
Appendix C: Terms of Reference (previously attached)

Committee	No of members %		Development Control Committee			Licensing & Regulatory Committee			Overview & Scrutiny Committee			Performance & Audit Scrutiny Committee			Officer Appeals			Officer Appointments			Standards			OVERALL			
			Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	
West Suffolk Conservative Group	John Griffiths	36	56.25%	9.00	9	9	8.44	8	8	9.00	9	9	6.75	7	7	3.38	3	4	3.38	3	4	3.94	4	4	43.31	43	45
DN Group	David Nettleton	12	18.75%	3.00	3	3	2.81	3	3	3.00	3	3	2.25	2	2	1.13	1	1	1.13	1	1	1.31	1	1	14.63	15	14
Independent Group	Ian Shipp	11	17.19%	2.75	3	3	2.58	3	3	2.75	3	3	2.06	2	2	1.03	1	0	1.03	1	1	1.20	1	1	13.41	13	13
Labour	Diane Hind	5	7.81%	1.25	1	1	1.17	1	1	1.25	1	1	0.94	1	1	0.47	0	1	0.47	0	0	0.55	0	1	6.09	6	6
TOTAL		64	100.00%	16	16	16	15	15	15	16	16	16	12	12	12	6	5	6	6	5	6	7	6	7	77.44	77	78

- a) Not all seats on a committee can be given to a single political group
- b) The majority group must be allocated the majority of seats on a committee
- c) Subject to a) and b), the proportion of seats on ordinary committees allocated to a group must be proportionate to the total number of seats held by that group
- d) Subject to a) b) and c), the proportion of seats on all committees allocated to a group must be proportionate to the total number of seats held by that group

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Committee	No of members		Development Control Committee			Licensing & Regulatory Committee			Overview & Scrutiny Committee			Performance & Audit Scrutiny Committee			Officer Appeals			Officer Appointments			Standards			OVERALL			
			8			7			8			6			3			3			3			38			
No of seats			Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	Entitled Places (exact)	Entitled Places (rounded)	Allocated Places	
West Suffolk Conservative Group	John Griffiths	36	56.25%	4.50	5	4	3.94	4	4	4.50	5	4	3.38	3	3	1.69	2	1	1.69	2	1	1.69	2	1	21.38	21	18
DN Group	David Nettleton	12	18.75%	1.50	2	2	1.31	1	1	1.50	2	2	1.13	1	1	0.56	1	1	0.56	1	1	0.56	1	1	7.13	7	9
Independent Group	Ian Shipp	11	17.19%	1.38	1	1	1.20	1	1	1.38	1	1	1.03	1	1	0.52	1	1	0.52	1	1	0.52	1	1	6.53	7	7
Labour	Diane Hind	5	7.81%	0.63	1	1	0.55	1	1	0.63	1	1	0.47	0	1	0.23	0	0	0.23	0	0	0.23	0	0	2.97	3	4
TOTAL		64	100.00%	8	9	8	7	7	7	8	9	8	6	5	6	3	4	3	3	4	3	3	4	3	38	38	38

- a) Not all seats on a committee can be given to a single political group
- b) The majority group must be allocated the majority of seats on a committee
- c) Subject to a) and b), the proportion of seats on ordinary committees allocated to a group must be proportionate to the total number of seats held by that group
- d) Subject to a) b) and c), the proportion of seats on all committees allocated to a group must be proportionate to the total number of seats held by that group

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